


**BOW COMMUNITY PRIMARY SCHOOL
SWIMMING POOL MANAGEMENT COMMITTEE AGM
13th March 2024 – 7.30pm**

Agenda Item																																																				
PROCEDURAL																																																				
	Present	Natalie Chandler(NC) Laura Morgan(LM)Jennie Petersson(JP)KarenGutans(KG)Beth Gutans(BG)Breifini Perkins(BP)Becky Pugsley(BP*)Julia Hill(JH)Lucy Deasy(LD)Lucy Bradbury(LB)Claire Penny(CP)Steph Comont(SC)Abi Short(AS)Cassandra Finch(CF)Toni Steward(TS)Piri Uitz(PU)Elsa Dunn(ED) Clare Wilmott via Teams (CW)																																																		
1	Apologies	Jo Drake (JD) Chris Johnston (CJ)																																																		
2	Minutes of previous meeting on	AGM March 2023 - Agreed by all ECM 13th March 2024 - Agreed by all																																																		
3	Matters Arising from minutes of the meeting on	None																																																		
4	Chairs Report	No report From Rob Bishop CW - Thanked the committee for all their hard work and commitment last year. Last year was a great success. All staff and parents value the pool.																																																		
5	Treasurer Report	 Accounts 2023.xlsx Account looks healthy. Great year for fundraising - <i>Just Giving. Pennies for the Pool. Bags for school. Christmas Fair.</i> Revamp of the pool last summer- Spent more on new equipment but the pool has been updated and looks great.																																																		
6	Election of Committee	<table border="1"> <thead> <tr> <th></th> <th>Current</th> <th>New</th> <th>Proposed</th> <th>seconded</th> </tr> </thead> <tbody> <tr> <td>Chair</td> <td>Rob Bishop</td> <td>Co-Chairs LM.NC.JP.BP.K G.BG</td> <td>Jennie Petersson</td> <td>Breifini Perkins</td> </tr> <tr> <td>Treasurer</td> <td>Breifini Perkins</td> <td>Lucy Deasy</td> <td>Jennie Petersson</td> <td>Breifini Perkins</td> </tr> <tr> <td>Secretary</td> <td>Natalie Chandler</td> <td>Natalie Chandler</td> <td>Jennie Petersson</td> <td>Breifini Perkins</td> </tr> <tr> <td>School Rep</td> <td>Chris Johnston</td> <td>Chris Johnston</td> <td>Jennie Petersson</td> <td>Breifini Perkins</td> </tr> <tr> <td>Bookings</td> <td>Natalie Chandler</td> <td>Becky Pugsley</td> <td>Jennie Petersson</td> <td>Breifini Perkins</td> </tr> <tr> <td>Fundraising</td> <td>Laura Martin</td> <td>All</td> <td>Jennie Petersson</td> <td>Breifini Perkins</td> </tr> <tr> <td>Life Guards</td> <td></td> <td>Jennie Petersson Karen Gutans</td> <td>Natalie Chandler</td> <td>Breifini Perkins</td> </tr> <tr> <td>Governor</td> <td></td> <td>Julia Hill</td> <td></td> <td></td> </tr> <tr> <td>Committee Members</td> <td>Jo Drake Becky Pugsley Jennie Petersson Laura Martin Karen Gutans</td> <td>Jo Drake Breifini Perkins Lucy Deasy Lucy Bradbury Claire Penny Steph Comont Abi Short Cassandra Finch Toni Steward Piri Uitz Elsa Dunn</td> <td>Jennie Petersson</td> <td>Breifini Perkins</td> </tr> </tbody> </table>		Current	New	Proposed	seconded	Chair	Rob Bishop	Co-Chairs LM.NC.JP.BP.K G.BG	Jennie Petersson	Breifini Perkins	Treasurer	Breifini Perkins	Lucy Deasy	Jennie Petersson	Breifini Perkins	Secretary	Natalie Chandler	Natalie Chandler	Jennie Petersson	Breifini Perkins	School Rep	Chris Johnston	Chris Johnston	Jennie Petersson	Breifini Perkins	Bookings	Natalie Chandler	Becky Pugsley	Jennie Petersson	Breifini Perkins	Fundraising	Laura Martin	All	Jennie Petersson	Breifini Perkins	Life Guards		Jennie Petersson Karen Gutans	Natalie Chandler	Breifini Perkins	Governor		Julia Hill			Committee Members	Jo Drake Becky Pugsley Jennie Petersson Laura Martin Karen Gutans	Jo Drake Breifini Perkins Lucy Deasy Lucy Bradbury Claire Penny Steph Comont Abi Short Cassandra Finch Toni Steward Piri Uitz Elsa Dunn	Jennie Petersson	Breifini Perkins
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7	Opening dates	3rd June 2024 swimming lessons start																																																		

		<p>Possibility of opening during Half term. JP to speak to lifeguards.</p> <p>Sports Day 28th June</p> <p>Year 6 leavers party 23rd July</p>
8	Pool Clean up	11th and 12th May. All committees help when they can over the weekend.
9	Pool Cleaning and maintenance	<p>New Pool Company - Harris Pools and spa. £52ph</p> <p>Winter clean has been done.</p> <p>Committee to tidy and clean the equipment and around the pool. Pressure washing to be done by Dan Pugsley.</p> <p>Glenn Gardner (Harris Pools) Can come in and show a few committee members how to test the pool.</p> <p>COSH will need to be completed on the chemicals.</p> <p>Committee agreed to Harris pools Opening the pool and closing the pool down in the winter</p> <p>LM to speak to Harris pools on how often they feel is necessary to come out throughout the summer.</p> <p>We have funding for a pool cleaner.</p> <p>Testing the water-</p> <p>Good Practise -Twice daily - Mornings Committee member. Afternoons Lifeguards.</p> <p>Any accidents (Bodily Fluids) Company will have to clean water. Would Harris Pools be able to come in in an emergency? LM to ask</p>
10	LifeGuards	<p>Gemma Raymond- 17 Training booked and paid for in April. Available Monday school swim and after school swim.</p> <p>Oscar Swift - Fully Qualified. Available after exams 22nd June. Any time.</p> <p>Molly Andrews - Fully Qualified. Available Monday and Fridays and some weekends.</p> <p>Beth - School swims only. Tuesdays/Wednesdays/Thursdays (Unavailable first week)</p> <p>All will need DBS checks and volunteer paperwork to be completed.</p> <p>JP will contact all and get them in to go through what we need and what they can do.</p> <p>Steph and Elsa Keen to train as lifeguards. KG advised to look on the RLSS website for upcoming courses.</p> <p>JH suggested speaking to QE six form for any students who might be interested.</p> <p>CW suggested speaking to Brendan Worth Football as they are keen to run sports clubs along side the pool.</p> <p>JP to find out availability of life guards over the summer holidays</p>

		<p>PU - Part of the new Dandelion Community in the village and they are all keen to get involved with the pool. PU will ask members if they would be keen to become a lifeguard.</p> <p>We cannot Employ lifeguards but we are able to gift each one the payment for hours worked. Committee agreed to £10ph. LD confirmed this is possible.</p> <p>KG still happy to do Hat assessments with SC</p>
11	Rotas	<p>Lifeguards - JP</p> <p>Pool Testing - LM</p> <p>After School swims - LM</p>
12	Voluntary contribution letter	<p>Use last year. All committee agreed the suggested amount should stay the same.</p> <p>JH sent it to NC. NC will send it to the school admin to send to parents after Easter.</p>
13	Bookings	<p>Private bookings over summer BP will be the main contact.</p> <p>CJ has booking form</p> <p>Summer bookings dependant on lifeguard availability</p>
14	Fundraising	<p>JH to look into DCC funding</p> <p>Just Giving? Should we do it again?</p> <p>Bags for schools - 18th April . BP to supply trailers.</p> <p>After school Cake sales - Each class has a turn? the class who raises the most wins an extra class swim?</p>
15	Meetings	<p>Wednesday 8th May - Pool Clean up</p> <p>(Possible quick meeting about half term if able to open?)</p> <p>Wednesday 12th June - Summer term</p> <p>Wednesday 17th July - Summer Holiday</p> <p>All 7.30pm at School</p> <p>Risk Assessments to be completed on 30th April 9am LM.NC.CW</p>
COMMUNITIES AND COMMUNICATION		
16	Bow Bulletin	<p>Thank you to Rob Bishop for last season</p> <p>Welcome to all new members.</p>
17	Website	
18	Next meeting	8th May 7.30pm