



Bow Community Primary School



Writing - Transcription

Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Spell						
Spell words by identifying the sounds and then writing the sound with the letter/s.	Spell words containing each of the 40+ phonemes already taught	Segment spoken words into phonemes and represent these by graphemes, spelling many correctly	Spell further homophones		Continue to distinguish between homophones and other words which are often confused	
	Spell common exception words	Learn new ways of spelling phonemes for which one or more spellings are already known, and learn some words with each spelling, including a few common homophones	Spell words that are often misspelt (English Appendix 1)		Spell some words with 'silent' letters [for example, knight, psalm, solemn]	
	Spell the days of the week	Learn to spell common exception words	Place the possessive apostrophe accurately in words with regular plurals [for example, girls', boys'] and in words with irregular plurals [for example, children's]		Use knowledge of morphology and etymology in spelling and understand that the spelling of some words needs to be learnt specifically, as listed in English Appendix 1	
		Learn to spell more				



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		words with contracted forms				
		Learn the possessive apostrophe (singular) (e.g. the girl's book)				
		Distinguish between homophones and near-homophones				
Alphabet						
	Name the letters of the alphabet in order					
	Use letter names to distinguish between alternative spellings of the same sound					
Prefixes and suffixes						
	Use the spelling rule for adding -s or -es as the plural marker for nouns and the third person singular marker for verbs	Add suffixes to spell longer words, including -ment, -ness, -ful, -less, -ly	Use further prefixes and suffixes and understand how to add them (English Appendix 1)		Use further prefixes and suffixes and understand the guidance for adding them	
	Use the prefix un-					
	Use -ing, -ed, -er and -est where no change is needed in the					



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	spelling of root words (e.g. helping, helped, helper)					
Dictionary						
			Use the first two or three letters of a word to check its spelling in a dictionary		Use dictionaries to check the spelling and meaning of words	
					Use the first three or four letters of a word to check spelling, meaning or both of these in a dictionary	
					Use a thesaurus.	
Memory						
	Apply simple spelling rules and guidance as listed in English Appendix 1	Apply spelling rules and guidance as listed in English Appendix 1				
	Write from memory simple sentences dictated by the teacher that include words using the GPCs and common	Write from memory simple sentences dictated by the teacher that include words using the GPCs, common exception	Write from memory simple sentences, dictated by the teacher, that include words and punctuation taught			



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	exception words taught so far.	words and punctuation taught so far	so far.			
Handwriting						
Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
	Sit correctly at a table, holding a pencil comfortably and correctly	Form lower-case letters of the correct size relative to one another	Use the diagonal and horizontal strokes that are needed to join letters and understand which letters, when adjacent to one another, are best left unjoined		write legibly, fluently and with increasing speed by: choosing which shape of a letter to use when given choices and deciding whether or not to join specific letters and choosing the writing implement that is best suited for a task.	
Form lower case and capital letters correctly.	Begin to form lower-case letters in the correct direction, starting and finishing in the right place.	Start using some of the diagonal and horizontal strokes needed to join letters and understand which letters, when adjacent to one another, are best left unjoined	Increase the legibility, consistency and quality of their handwriting [for example, by ensuring that the down strokes of letters are parallel and equidistant; that lines of writing are			



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			spaced sufficiently so that the ascenders and descenders of letters do not touch].			
	Understand which letters belong to which handwriting 'families' (i.e. letters that are formed in similar ways) and to practice these.	Write capital letters and digits of the correct size, orientation and relationship to one another and to lower case letters				
	Form digits 0-9	Use spacing between words that reflects the size of the letters.				
	Form capital letters					